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APPEARANCE INSPECTOR RESPONSIBILITY BEGINS

	EXTERIOR WEAR AND TEAR INSPECTION	P.C. ACCOURT
	WINDOW GLASS	
154 A	Inspect all glass surfaces for chips and cracks	
	HOOD CONDITION	
155 A	Inspect hood for proper alignment with fenders, grille, and fascia	
156 A	Inspect hood's finish for dents and scratches	
	GRILLE, FRONT BUMPER, AND FASCIA CONDITION	
157 A	Check that bumper guards and rubstrips are securely fastened	
158 A	Check grille, front bumper, or fascia alignment/condition	
159 A	Vehicle is free from road tar and tree sap	

DRIVER SIDE FENDER, DOOR(S), QUARTER PANEL CONDITION

160 A	Inspect for panel alignment, finish quality, previous body work			
161 A	Weather seals, placement/condition			
162 A	Bodyside mirrors, mouldings and badging properly secured			
	DECKLID, LIFTGATE, TAILGATE OR REAR CARGO DOOR O	ONI	DITIO	NC
163 A	Inspect the rear body panel surfaces for dings, dents and scratches			
164 A	Decklid, liftgate or rear panel doors			
165 A	Weather seals, placement/condition			
166 A	Pickup tailgate/bed/side rails (if equipped)			
167 A	Inspect bedliner			
	REAR BUMPER/FASCIA CONDITION			
168 A	Inspect all rear trim components for proper fit, or collision damage			
169 A	Check that all bumper guards and rubstrips are securely fastened			
	PASSENGER SIDE FENDER DOOR(S) OHARTER PANEL C	UNIL	ITIC	M

**170 A** Inspect areas for panel alignment, finish quality, or previous body work

**172 A** Bodyside mirrors, mouldings and badging properly secured

**171 A** Weather seals, placement/condition

**ROAD ANTENNA 173 A** Inspect mast antenna, antenna secured FINAL INSPECTIONS **174 A** Engine compartment is clean/degreased **175 A** Interior compartment has been cleaned **176 A** Vehicle exterior has been washed

<b>Certification:</b> We have fully inspected this vehicle in all the areas checked above.					
Technician/Mechanical	_ Signature				
Technician/Appearance	_ Signature				
This vehicle meets the Standards of GMCL Certified Pre-Owned Vehicles.					
Service Co-Ordinator	_ Signature				
Sales Manager	_ Signature				

Comments

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STOCK #







Certification Inspection checklist							
Inspection Date							
Year/Model Odometer Reading	Owner's Manual Present  Yes No	Original In-Service Date ///					
Product Campaigns Complete	Provincial Inspection/Emission	Certificate #:					
Yes No	Colour/ Trim:	Repair Order #:					

## **VEHICLE HISTORY**

**Mechanical Inspector Responsibility Begins** 

Check the vehicle mileage against service records for accuracy	O V
ENGINE COMPARTMENT	
Hood release, hinges, prop rod or gas struts provide proper operation	
Check finish (rust, corrosion)	
ENGINE CONDITION	
Verify original equipment and displacement	
Valve covers and head gaskets in good condition	
Condition of engine belts, automatic belt tensioner, hoses, and wires	
Condition of hose clamps, retainer clips, and wire casings	
Look for areas of concentrated dirt or grime	
ENGINE OIL LEVEL/CONDITION	
Check engine oil level, verify oil clarity and viscosity	
ENGINE COOLANT LEVEL/CONDITION	•
Check radiator for leaks and damage/fan shroud is securely in place	
Verify that blades of cooling fans are not broken or bent	
Check coolant level, freeze protection rating	
AIR FILTER INSPECTION	
Inspect air filter/filter housing for debris (leaves, bugs)	
BATTERY LOAD TEST	
Inspect battery for cracks. Clean and inspect battery top, posts & cables	
Measure battery voltage/conduct load test	
IGNITION SYSTEM	
Inspect system for loose, cracked or burned wires.	
Check wire for short circuits and arcing	
POWER STEERING FLUID LEVEL	
Inspect power steering fluid level	
BRAKE FLUID LEVEL	
Locate and inspect master cylinder reservoir, check brake fluid level	
AUTOMATIC TRANSMISSION FLUID LEVEL & CONDITION	ON
Check all ranges from "Park" to "1st" for proper engagement	
Fluid level meets manufacturer's specified level, clarity and viscosity	

		<u> </u>	*/
FUEL SYSTEM			
Inspect fuel injection system for proper operation			
Check fuel system for leaks or loose wires and lines			
Inspect evaporative emissions for proper operation			
MANUAL TRANSMISSION FLUID LEVEL			
Measure fluid level, clarity and viscosity (if equipped)			Γ
MANUAL TRANSMISSION HYDRAULIC CLUTCH FLUID	LE\	/EL	
Check clutch fluid reservoir for proper level	Т		Π
WASHER FLUID LEVEL			
Inspect/fill washer fluid reservoir (front)/(rear, if equipped)			Τ
STARTER PERFORMANCE (AUTOMATIC TRANSMISSIO	N)		
Check that starter only operates in "Park" or "Neutral"	Ť		Τ
STARTER PERFORMANCE (MANUAL TRANSMISSION)			
Starts only when clutch pedal pressed all the way down (GM Vehicles)			
<b>ENGINE RUNNING, NOISE, VIBRATION &amp; HARSHNESS</b>			
Check for fluid leaks or valvetrain noise	Τ		Τ
Vacuum system condition			T
Fuel delivery system	T		T
Valve cover/cylinder head/exhaust manifold gaskets soundness			
Radiator/heater hoses condition			
Power steering pump/hose condition			
Tower steering pump/nose condition			

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## VEHICLE HISTORY (CONTINUED)

		_0	Q
	INSTRUMENTATION AND INTERIOR COMPONENTS INS	PEC.	ΓIO
	OnStar® system operational (if equipped)		
	SRS system warning light/self test		
	ABS system warning light/self test		
	INSTRUMENT PANEL		
	Instrument panel/gauge lights and operation		
	Electronic instrument cluster, Head-up Display operational (if equipped)		
	CLIMATE CONTROL		
	HVAC/Front and Rear Electronic Climate Control (if equipped)		
	All climate control directional functions/vents working properly		
	AUDIO/VIDEO SYSTEM		
	Audio controls, speakers, steering wheel controls (if equipped)		
	Power antenna (if equipped)		
	DVD player operational (if equipped)		
	Navigation system operational (if equipped)		
	WINDSHIELD WIPER/WASHER OPERATION		
•	Front wiper/washer controls are operational		
	Front wiper blades		
	Rear wiper/washer controls are operational (if equipped)		
	Rear wiper blade (if equipped)		
	ELECTRIC REAR WINDOW DEFROSTER OPERATION		
	Defroster switch/heating grid operation		_
	HORN OPERATION		
•	Horn operation/sound quality		_
-	LIGHTER/POWERPOINT OUTLETS		_
•	Cigarette lighter operational, aux. powerpoints operational		_
-	TILT STEERING WHEEL (IF EQUIPPED)		
•	Steering wheel locks in each tilt position		_
	INSIDE REARVIEW MIRROR		
,	Rearview mirror adj., range of movement, Auto dim (if equipped)		_
	Map/Reading lights (if equipped)	-	_
	WINDOWS		
	Power windows and controls are operational (if equipped)	$\neg$	_
	Sliding rear window/vent windows (if equipped)	$\dashv$	_
-	OUTSIDE MIRROR CONTROLS		_
	Check mirrors for full movement in all directions	$\neg$	_
-	Inspect mirrors for clarity, scratches or cracks	$\dashv$	_
	Heated Mirrors/Personal Memory systems function (if equipped)	-	
_	POWER SUNROOF OPERATION (IF EQUIPPED)		_
-	Sunroof opens, tilts and closes properly		_
-	1 1 2		
	Check sunroof track for any obstructions or damage		
	Check sunroof seals for any cracks or damage		
	REMOVABLE ROOF PANELS (IF EQUIPPED)		
	Roof panel latches		
	Check roof panel weather stripping for cracks or damage		
	CONVERTIBLE TOP OPERATION (IF EQUIPPED)		
	Headliner condition (if equipped)		
	Check roof structure for bent rods or damage		
	Top opens and closes fully		
-	Rear window, glass or plastic condition		
	Convertible top seals and clamps		

INTERIOR TRIM INSPECTION SEAT FABRIC AND TRIM CONDITION  Inspect vehicle seats for wear, stains or tears  M Passenger compartment trim panels fit and finish  M Headliner fit and condition  SEAT ADJUSTMENT  Driver and Passenger seat tracks are operational  M Adjustable head restraints (if equipped) Folding rear seatback/Valet Lockout feature (if equipped)  Driver/passenger/rear seat controls are operational  SAFETY BELT CONDITION/INTEGRAL CHILD SEAT OPERATION  M All seat belts are operational  Inspect safety beth webbing and buckles at all seating positions  Height adjustable shoulder belts work correctly (if equipped)  M Check that integral child seat is operating properly (if equipped)  M Inspect all child seat hardware and latches  SUN VISOR OPERATION AND CONDITION  M Sun visors are operational  INTERIOR/COURTESY LIGHT OPERATION  M Check that all interior lights/switches are operational  REMOTE DECKLID/LIFTGATE RELEASE OPERATION  M Check operation of decklid/liftgate during remote release  M Inspect weather seal for damage  M Decklid pull down feature (if equipped)  REMOTE FUEL FILLER DOOR RELEASE OPERATION (if EQUIPPE  Inspect operation of the remote fuel filler door release feature  Interior fuel door switch, release mechanism working properly  ASHTRAY  M Inspect abstray for broken, bent, or melted components  GLOVE BOX OPERATION  M Inspect latch, lock, and hinges for proper operation			<b>X</b> &
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## **VEHICLE HISTORY (CONTINUED)**

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_	DOOR TRIM AND LOCK OPERATION	
	Check that all doors open and close smoothly	
_	Inspect operation manual or power door locks, rear door security lock	
	Check that doors cannot be opened in the "Locked" position	
	Check hand held remote transmitter operational (if equipped)	
_	Check all interior/exterior door handles for damage	
	Inspect fit and finish of each door trim panel, armrest, assist strap	
	CARPET AND FLOOR MAT CONDITION	
	Inspect carpet and floor mats for burns, dirt, excessive wear	
	CARGO AREA	
	Inspect cargo area trim panels for fit and finish	
	Cargo area, door lock switch operation, powerpoint power (if equipped)	
	SPARE TIRE CONDITION/JACK & WRENCH LOCATION	
	Inspect spare tire and wheel condition	
	Inspect that all tools needed for spare tire change are intact	
	PRE-TEST DRIVE INSPECTION	
	HEAD LAMP/FOG LAMP OPERATIONS	
	Headlamp switch. High/Low beam is functional	
	Headlamps are aimed properly	+
	Twilight/headlamp delay feature OK (if equipped)	
_	Fog lamps are aimed and functional (if equipped)	
-	PARKING/BRAKE/BACK UP/TURN & SIDE MARKER LAMPS	<u> </u>
	Front and rear parking lamps	
	Brake and backup lamps	
_	Left/Right turn signal lamps	
	HAZARD WARNING LIGHTS	
	Hazard warning lights work with vehicle running/not running	
	WHEEL AND TIRE CONDITION (INSPECT PRE TEST DRIVE AND IN SERVICE BAY)	
	Tires meet 4/32" minimum requirement	
	Wheel covers/wheel centre hubs OK (if equipped)	
	Tire side walls, valve stems, and wear pattern	
	Tire size/correct air pressure/lug nuts secured	
	Inspect wheel rims for damage	
	SHOCK ABSORBER TEST	
	Front shock absorbers/strut assembly	
	Rear shock absorbers/strut assembly	
	THE TEST DRIVE	
	BRAKE SHIFT/TRANSMISSION INTERLOCK (AUTOMATIC TRANSMISSION)	
	Gear selector cannot be moved out of Park unless brake is applied	
	TRANSMISSION OPERATION (AUTOMATIC)	
	Transmission gear engagement/shift points are smooth	
	TRANSMISSION OPERATION (MANUAL)	
	Clutch pedal/gear shift engagement	
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	Inspect transmission for noise	
	Inspect transmission for noise	
	ENGINE PERFORMANCE	

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26 M	Rear parking assistance monitor operational (if equipped)		T	
27 M	Anti-lock brake system warning/self-test light is functional			
28 M	Anti-lock brake system functional (if equipped)			
29 M	Vehicle tracks straight under hard braking conditions			
	SUSPENSION/DRIVETRAIN/NOISE VIBRATION HARSHNESS			
30 M	Inspect for abnormal/vehicle noise, vibrations or harshness identified		П	
	CORNERING ABILITY			
31 M	Vehicle cornering dynamics			
32 M	Inspect for vehicle abnormal body roll		$\perp$	
	CRUISE CONTROL (IF EQUIPPED)			
33 M	Cruise control holds a set speed/adjustments work properly			
	SERVICE BAY INSPECTION			
	TRANSMISSION CASE INSPECTION			
34 M	Transmission case/pan structurally sound			
	MANUAL TRANSMISSION FLUID LEVEL AND CONDITION	N		
35 M	Fluid level, clarity and condition			
	TRANSFER CASE (4-WHEEL DRIVE MODELS)			
36 M	Fluid level, clarity and condition		4	
37 M	Transfer case/skid plate structural condition			
	BRAKE SYSTEM CONDITION			
88 M	Brake rotor/drum surfaces	$\perp \perp$	_	
39 M	Brake pads/shoes have 40% or more remaining pad life	$\perp$		
10 M	Brake shoes have 40% or more remaining life	$\perp$	4	
41 M	Parking brake operation			
	ENGINE MOUNTS/FRONT SUSPENSION LINKS & BUSH	INGS		
12 M	Inspect all engine mounts, grommets and bushings	+++	4	
43 M	Front suspension links/sway bar/mounts			
44.84	STRUTS AND SHOCK ABSORBER CONDITION			
14 M	Shock absorbers/struts free of leaks and damage			
4 F N A	STEERING SYSTEM CONDITION		_	
45 M	Inspect structural condition of all steering system elements			
1 C N I	CV JOINT DUST BOOT CONDITION		_	
46 M	CV dust cover boot void of rips/damage			
17 N/I	DRIVE AXLE, AXLE FLUID LEVELS		_	
47 M 48 M	Drive axle meets Manufacturer specifications  Inspect differential case for fluid leaks	++	+	_
49 M	Front/Drive axle fluid level	++	+	_
+5 IVI	FUEL TANK SYSTEM CONDITION			_
50 M	Fuel tank and delivery lines are sound, no fuel odour		$\neg$	_
JO IVI	VEHICLE/STRUCTURAL DAMAGE			_
51 M	Inspect for signs of collision damage	$\top$	$\neg$	_
) i ivi	EXHAUST SYSTEM			_
52 M	Exhaust system hung/routed properly, meets structural integrity, exhaust tone			_
	ENGINE OIL AND FILTER CHANGE, CHASSIS LUBE			
53 M	Lubricate all chassis points, perform engine oil and filter change		$\neg$	_
JJ 1VI	Easticate all chassis points, perioriti engine on and inter change			_

Comments